



PUBLIC TRAINING CALENDAR November – Dec 2016

Listed below is our calendar of upcoming public trainings (November - December) 2016.

You may click on...[click here](#) to retrieve more information pertaining to the program e.g.: Full course brochure, trainer

DATE	PROGRAM TITLE
November 2016	7-8 Nov - Effective Business Data Management & Analysis click here
	9-Nov - From Pivot Table to Power Pivot: Excel 2010 click here
	14-15 Nov - Creative Excel for Productivity & Efficiency click here
	16-17 Nov - Effective Budgeting Model & What If Analysis for Accountants click here
	18-Nov - Benchmarking & Financial Analysis Report Writing for Accountants click here
	21-22 Nov - Financial Dashboard for Reporting click here
	23-24 Nov - Transform to Perform for Finance Leaders click here
	28 Nov - Applied Psychology in Effective Communication Skills click here
December 2016	2-Dec - Effective Message, Impactful Presentation: The 3C Principles click here
	9-Dec - Effective Time Management click here
	13-14 Dec - High Impact PowerPoint-From Good to Awesome click here

APPLIED Tech People Development Sdn Bhd (977323-w)

L-15-6, 15th Floor, PJX-HM Shah Tower, 16A, Persiaran Barat, 46050 Petaling Jaya

Contact: 016-202 1194(Kim) / 016-221 6961 (Albert Ng)

Tel: 03-7661-0158 Fax: 03-7661-0157

Website: www.atechpdc.com

Email: atechpdc@gmail.com